

July 6, 2022

Social Security Administration
Social Security Disability Insurance Dept.
Phone Number: 800-772-1213

RE: John Doe
SS#: xxx-xx-xxxx

To Whom It May Concern,

This is to serve as a subsidy/reference/recommendation letter for the above-referenced employee, Mr. Doe has been a very responsible, professional and dependable addition to our company and we appreciate his experience, knowledge and commitment to Center for Independent Living of Broward (hereinafter 'CILB'): Address: 4800 N State Rd 7, #F102, Lauderdale Lakes, FL 33319

We are very happy with Mr. Doe and he has become an asset to CILB. However, please be advised that due to his disability we have made several accommodations as follows: 1) providing flexible hours to see Doctors; 2) additional training when needed; 3) does **not** have to lift 20lbs or more over head; 4) is provided additional assistance; 5) additional support when requested; 6) additional supervision when requested or needed. This causes Mr. Doe to be 40% efficient as opposed to another employee who does not need any accommodations.

Our company will not change any of his current responsibilities/duties or pay, and, again are very pleased having Mr. Doe as part of our staff which he brings many valuable soft skills such as motivation, attitude and professionalism.

Should you have any questions, feel free to contact me, (954) 722-6400 x 130 regarding the information provided herein.

Sincerely,

Brian Johnson
Chief Program Officer

Cc: TTW File



CENTER FOR INDEPENDENT LIVING
OF BROWARD

www.cilbroward.org

4800 N. State Road 7, Suite 102

Fort Lauderdale, FL 33319

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